

**CHARTERED PROFESSIONAL ACCOUNTANT  
38 MALLARD CRESCENT  
BRAMALEA, ONTARIO  
L6S 2T6**

**REVIEW ENGAGEMENT REPORT**

**To the Members**

**Ontario Unit 166 of the A.C.B.L.**

I have reviewed the accompanying financial statements of Ontario Unit 166 of the A.C.B.L. that comprise the Statement of Financial Statement as August 31, 2018, and the statements of revenue and expenses and net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not for profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

*Practitioner's Responsibility*

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

*Conclusion*

Based on my review, nothing has come to my attention that causes me to believe that the financial statements do not present fairly, in all material respects, the financial position of Ontario Unit 166 of the A.C.B.L. as at August 31, 2018, and the results of its operations and its cash flows for the year ended in accordance with Canadian accounting standards for not for profit organizations.

Brampton, Ontario

*G J Westfall CPA CA*

Date  
January 5, 2019

G J Westfall CPA CA Licensed Public Accountant

# ONTARIO UNIT 166 OF THE A.C.B.L.

(Incorporated without share capital under the laws of Ontario)

## Statement of Financial Position

as at August 31, 2018

(Unaudited)

2018

2017

\$

\$

### ASSETS

#### CURRENT

Cash in Bank - Canadian	78,845	12,006
Cash in Bank - U.S.	11,408	12,369
Short term investments at market value (Note 2)	52,733	52,523
NABC 2017	-	10,000
Short term investments for Future Nationals	52,024	41,856
Accounts receivable	1,173	509
Sundry receivables	5,200	16,096
HST receivable	3,678	4,710
Prepaid expenses	1,240	15,660

206,301

165,729

#### CAPITAL ASSETS (Note 3)

354

2,710

206,655

168,439

### LIABILITIES AND NET ASSETS

#### CURRENT LIABILITIES

Accounts payable	7,461	2,650
HST payable	-	-
Reserve funds - Associations (Note 4)	87	2,506

7,548

5,156

#### NET ASSETS

Restricted (Notes 5)	52,024	51,856
Unrestricted	147,083	111,427

199,107

163,283

206,655

168,439

Approved on behalf of the Board of Directors:

Director

Treasurer

The accompanying notes are an integral part of these financial statements.



**ONTARIO UNIT 166 OF THE A.C.B.L.**

## Statement of Income and Expense and Net Assets

for the year ended August 31, 2018

(Unaudited)

	2018 \$	2017 \$
<b>REVENUE</b>		
Gross income from tournaments (Schedule 1)	195,943	134,627
Memberships fees	18,141	14,020
Other units share of kibitzer costs	3,285	7,038
Kibitzer advertisements	1,010	2,010
STAC Fall	2,645	1,294
STAC Spring	2,762	2,705
Supplies	4,037	4,059
Interest	211	206
Miscellaneous	2,351	6,746
	<b>230,385</b>	<b>172,705</b>
<b>EXPENSES</b>		
Tournament expenses (Schedule 1)		
Directors	62,749	40,713
A.C.B.L.	16,701	11,812
Unit	4,546	2,892
Site	37,864	28,431
Administration	25,767	14,110
Hospitality	8,798	4,938
Committee	5,250	4,250
Transfer to District 2/CBF	5,120	4,490
	166,795	111,636
Directors meetings	1,213	2,491
Fees - Treasurer	1,200	1,200
- Executive Assistant	5,400	5,450
- Auditor	1,700	1,900
- Web master	1,100	1,100
- NABC Committee	12,500	10,500
- Kibitzer Editor & Typesetting	10,000	10,000
Kibitzer printing and mailing	-	7,244
Kibitzer miscellaneous	-	240
Audrey Grant award	-	1,011
Kate Buckman award	-	550
Travel and hospitality grants	-	1,000
Novice promotion	951	2,005
Sundry	12,129	10,291
	212,988	166,618
<b>Excess of income over expenses</b>	<b>17,397</b>	<b>6,087</b>
<b>Excess of income over expenses NABC (Schedule 5)</b>	<b>34,109</b>	
<b>Unrestricted Net Assets, beginning of period</b>	<b>111,427</b>	<b>105,340</b>
<b>Transfer to Unit 255 (Note 6)</b>	<b>(15,850)</b>	
<b>Unrestricted Net Assets, end of period</b>	<b>147,083</b>	<b>111,427</b>

The accompanying notes are an integral part of these financial statements.

# **ONTARIO UNIT 166 OF THE A.C.B.L.**

## **Statement of Restricted Net Assets**

for the year ended August 31, 2018

**(Unaudited)**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
Balance, beginning of period		
Cash	10,000	10,000
Short term investments	41,856	41,707
	51,856	51,707
Income from 2017 NABC (Schedule 5	45,000	
	96,856	
Transferred to Unit 166	(45,000)	
Interest during the year	168	-
		149
<b>Balance, end of period</b>	<b>52,024</b>	<b>51,856</b>

**The accompanying notes are an integral part of these financial statements.**

**UNIT 166 OF THE A.C.B.L.**  
**NOTES TO FINANCIAL STATEMENTS**  
**August 31, 2018**  
**(Unaudited)**

The aims and objectives of the Unit are as follows:

- 1 To preserve and promote the best interests of competitive contract bridge.
- 2 To co-operate with and assist the A.C.B.L. in the promoting and conducting of bridge tournaments.
- 3 To prescribe rules of eligibility for participation in tournaments held under its auspices and to deal with reports of dishonest, unethical or improper conduct of participants in such tournaments and to take appropriate disciplinary action.
- 4 To promote the development and organization of affiliated clubs within the Unit.
- 5 To promote and support the A.C.B.L. education programme within the Unit.
- 6 To conduct such other activities as may be in keeping with its principle objectives.

**NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with Canadian generally accepted accounting principles and reflect the following policies:

- a) Unit 166 of the A.C.B.L. follows the deferral method of fund accounting for revenue.
- b) Purchased capital assets are recorded at cost and are amortized on a straight-line basis over 5 years.
- c) Volunteers contribute services at all Unit run bridge tournaments. Because of the difficulty of determining their market value, contributed services are not recognized in the financial statements.
- d) There are no related party transactions.
- e) Unit 166 of the A.C.B.L. is a non-profit entity under the Income Tax Act (Canada) and, as such, is exempt from income taxes under section 149(1)(f).
- f) Liquidity risk is the risk that the Unit will encounter difficulty in meeting obligations associated with financial obligations. The Unit's financial instruments consist of cash, accounts receivable, short term GIC's and accounts payable. Unless otherwise noted, it is management's opinion that the Unit is not exposed to significant interest, currency or credit risks on these financial instruments. The fair value of these financial instruments approximates their carrying value.



## NOTE 2 - SHORT-TERM INVESTMENTS

The short-term investments consist of TD Canada Trust Guaranteed Investment Certificates that mature at various times from 3 months to 2 years.

## NOTE 3 - CAPITAL ASSETS

	2018			2017		
	Original Cost	Accumulated Amortization	Net Book Value	Original Cost	Accumulated Amortization	Net Book Value
	\$	\$	\$	\$	\$	\$
Equipmer	33,828	33,474	354	33,828	31,118	2,710

## NOTE 4 - ASSOCIATION RESERVES

In 1973 Unit 166 decided to establish a Reserve Fund into which the Associations in the Unit would deposit their excess surplus funds over an agreed amount. These funds are to be invested and held to credit of the various Associations. The Fund was established in 1974. At August 31 the fund was made up as follows;

	Balance August 31, 2017	Withdrawal	Interest Earned	Balance August 31, 2018
	\$	\$	\$	\$
Niagara District Bridge Association	2,419	2,419	-	-
Central Ontario Bridge Association	87		-	87
<b>TOTAL</b>	<b>2,506</b>	<b>2,419</b>	<b>-</b>	<b>87</b>

## NOTE 5 - RESTRICTED NET ASSETS

An amount of \$50,000 was invested in October 1986 to be used for Future Nationals. This account was previously called the Reserve for Future Nationals. The activity in this fund is as follows:

	2018	2017
	\$	\$
Opening balance	41,856	41,707
GIC redeemed	(41,856)	
GIC purchased	52,024	
Interest earned during the year		149
<b>TOTAL</b>	<b>52,024</b>	<b>41,856</b>

## **NOTE 6**

On December 1, 2017 the Niagara District Bridge Association became Unit 255 of the A.C.B.L. As a result of this, Unit 166 transferred the Association Reserve and a portion of the Unrestricted Net Assets and Capital Assets based on membership percentages to Unit 255.

**These notes are an integral part of the financial statements.**

**ONTARIO UNIT 166 OF THE A.C.B.L.**

**SCHEDULE 1**

**Statement of Income and Expenses for the Tournaments for the year ended August 31, 2018  
(Unaudited)**

	January 2018	January 2017	Toronto 2018	Regional 2017	Toronto I/N 2018	2017
<b>Income</b>	24,275	23,440	79,498	87,153	7,179	6,296
<b>Expenses</b>						
Directors	7,333	7,158	27,234	27,544	1,400	1,400
A.C.B.L.	1,847	1,739	5,927	6,676	539	468
Unit	791	548	1,748	1,885	-	-
Site	7,377	7,500	11,372	10,410	2,555	2,140
Administration	4,437	3,908	10,171	8,868	495	516
Hospitality	-	548	3,565	3,354	294	716
Parking			-	-		
Committee	750	750	2,000	2,000	750	750
Transfer to Dist 2/CBF	-	-	1,622	4,490		
	22,535	22,151	63,639	65,227	6,033	5,990
<b>Tournament surplus(deficit)</b>	<b>1,740</b>	<b>1,289</b>	<b>15,859</b>	<b>21,926</b>	<b>1,146</b>	<b>306</b>
<b>Niagara Falls</b>						
	<b>Regional</b>	<b>Labour Day</b>	<b>TOTAL</b>			
	<b>2017</b>	<b>2017</b>	<b>2016</b>	<b>2018</b>	<b>2017</b>	
	\$	\$	\$	\$	\$	\$
<b>Income</b>	64,813	20,178	17,738	195,943	134,627	
<b>Expenses</b>						
Directors	21,115	5,667	4,611	62,749	40,713	
A.C.B.L.	5,956	2,432	2,929	16,701	11,812	
Unit	1,457	550	459	4,546	2,892	
Site	7,991	8,569	8,381	37,864	28,431	
Administration	10,061	603	818	25,767	14,110	
Hospitality	4,580	359	320	8,798	4,938	
Parking				-	-	
Committee	1,000	750	750	5,250	4,250	
Transfer to Dist 2/CBF	3,498			5,120	4,490	
	55,658	18,930	18,268	166,795	111,636	
<b>Tournament surplus(deficit)</b>	<b>9,155</b>	<b>1,248</b>	<b>(530)</b>	<b>29,148</b>	<b>22,991</b>	



**ONTARIO UNIT 166 OF THE A.C.B.L** **SCHEDULE 2**  
**Statement of income and Expense for The Kibitzer**  
**for the year ended August 31, 2018**  
**(Unaudited)**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>INCOME</b>		
Other units share of expenses	3,284	7,038
Advertisements and subscriptions	1,010	2,010
	<b>4,294</b>	<b>9,048</b>
<b>EXPENSE</b>		
Printing	-	4,153
Mailing	-	3,091
Editor & typesetting	10,000	10,000
Miscellaneous	-	240
	<b>10,000</b>	<b>17,484</b>
Excess of expenditures over income	<b>5,706</b>	<b>8,436</b>

**Interest on Bonds and Notes**

**SCHEDULE 3**

Since 1975 the interest received has been allocated in proportion to funds on hand as follows:

Total interest earned	<b>378</b>	<b>360</b>
Credit to:		
Association Reserves	-	5
Income	211	206
Nationals Fund	167	149
	<b>378</b>	<b>360</b>

**Sundry Expenses**  
**for the year ended August 31, 2018**  
**(Unaudited)**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
Office expenses	398	1,027
Amortization	2,356	2,745
Supplies to tournaments	4,533	3,122
Web page	493	300
Bridge supplies	-	-
Locker storage	1,248	1,152
Travel expenses	2,228	1,562
Bank charges	145	196
Miscellaneous	728	187
	<b>12,129</b>	<b>10,291</b>

**2017 FUTURE NATIONALS FUND****SCHEDULE 5****INCOME****Received from ACBL**

Cash advance		30,008	
Advance per contract		117,001	
Settlement payment		17,699	164,708
Volunteer appreciation	(Note 1)	6,126	6,126
Prizes	(Note 1)	8,746	8,746

**Local fundraising**

STAC - Summer	2015	2,448	
	2016	2,538	
	2017	3,955	
ACBL special game		1,262	10,203
Name games			2,898
Oven Mitts & T shirt sales			3,373
Other		1,190	17,764

**TOTAL INCOME** **197,344**

**EXPENSES**

Hospitality	(Note 1)	104,985
Registration gifts		23,617
Prizes		8,746
Volunteers	(Note 1)	6,126
Advertising		3,587
Entertainment		4,890
Meetings		5,756
I/N		3,104
Youth NABC		1,181
Office and general		1,243

**TOTAL EXPENSES** **163,235**

**EXCESS OF INCOME OVER EXPENSES** **34,109**

**Note 1**

These expenses were paid directly by the ACBL.

The total honoraria paid to the committee was \$25,000 and is included in the Unit expenses.